



**Notice of meeting of
Learning & Culture Overview & Scrutiny Committee**

To: Councillors Reid (Chair), Cunningham-Cross (Vice-Chair), Brooks, Fitzpatrick, Jeffries, Levene, Taylor, Watson and Burton (Substitute)

Date: Wednesday, 28 September 2011

Time: 5.00pm

Venue: Guildhall, York

AGENDA

1. Declarations of Interest (Pages 3 - 4)

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda or any other general interests they might have within the remit of the Committee.

Members are advised that a list of standing general interests will be included with all future agendas for this committee and updated where necessary.

2. Minutes (Pages 5 - 10)

To approve and sign the minutes of the meeting held on Wednesday 3 August 2011.

3. Public Participation

At this point in the meeting, members of the public who have registered their wish to speak on an item on the agenda or an issue within the committee's remit can do so.

Anyone who wishes to register or who requires further information is requested to contact the Democracy Officer for this meeting, details of whom are listed at the foot of this agenda.

The deadline for registering to speak is 5.00pm the working day before the meeting, in this case **5.00pm on Tuesday 27 September 2011**.

4. York Museums Trust Partnership Delivery (Pages 11 - Plan: 2010/2011 End of Year Performance 54) Update

This report updates Members on the current progress of the York Museums Trust (YMT) towards meeting the targets agreed in the Partnership Delivery Plan.

5. 2011/12 First Quarter Financial Monitoring (Pages 55 - Report -Lifelong Learning & Culture and 58) Children & Young People's Services

This report analyses the latest performance for 2011/12 and forecasts the outturn position by reference to the service plan and budgets for all of the relevant services falling under the responsibility of the Director of Adults, Children & Education and the Director of Communities & Neighbourhoods.

6. Presentation on the Demographics in York Primary Schools

Members will receive a presentation that will set out the demographic trends in the City which are increasing demand for Primary School places and officers will also give an overview of the school admission arrangements across the City.

7. Update on Implementation of (Pages 59 - Recommendations from Previously Completed 70) Scrutiny Review on Cultural Quarter

Members will receive an update on the implementation of the outstanding recommendations arising from the previously completed scrutiny reviews which fall within the remit of this overview & scrutiny committee.

8. Learning and Culture Overview and Scrutiny (Pages 71 - Committee Workplan 2011-12 72)

Members are asked to consider the Committee's workplan for the 2011-12 municipal year.

9. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972

Democracy Officers

Catherine Clarke and Louise Cook (job share)

Contact details:

- Telephone – (01904) 551031
- Email catherine.clarke@york.gov.uk and louise.cook@york.gov.uk

(If contacting by email, please send to both Democracy officers named above).

For more information about any of the following please contact the Democracy Officers responsible for servicing this meeting, as listed above.

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

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If you would, you will need to:

- register by contacting the Democracy Officer (whose name and contact details can be found on the agenda for the meeting) **no later than 5.00 pm** on the last working day before the meeting;
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Further information about what's being discussed at this meeting

All the reports which Members will be considering are available for viewing online on the Council's website. Alternatively, copies of individual reports or the full agenda are available from Democratic Services. Contact the Democracy Officer whose name and contact details are given on the agenda for the meeting. **Please note a small charge may be made for full copies of the agenda requested to cover administration costs.**

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If you have any further access requirements such as parking close-by or a sign language interpreter then please let us know. Contact the Democracy Officer whose name and contact details are given on the order of business for the meeting.

Every effort will also be made to make information available in another language, either by providing translated information or an

interpreter providing sufficient advance notice is given. Telephone York (01904) 551550 for this service.

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Holding the Cabinet to Account

The majority of councillors are not appointed to the Cabinet (39 out of 47). Any 3 non-Cabinet councillors can 'call-in' an item of business from a published Cabinet (or Cabinet Member Decision Session) agenda. The Cabinet will still discuss the 'called in' business on the published date and will set out its views for consideration by a specially convened Scrutiny Management Committee (SMC). That SMC meeting will then make its recommendations to the next scheduled Cabinet meeting in the following week, where a final decision on the 'called-in' business will be made.

Scrutiny Committees

The purpose of all scrutiny and ad-hoc scrutiny committees appointed by the Council is to:

- Monitor the performance and effectiveness of services;
- Review existing policies and assist in the development of new ones, as necessary; and
- Monitor best value continuous service improvement plans

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Learning and Culture Overview & Scrutiny Committee 2011-12

Agenda Item 1 – Declarations of Interest

Please state any amendments you have to your declarations of interest.

Committee Members

Cllr Fitzpatrick Member of York Theatre Royal Board

Substitutes

N/A

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City of York Council

Committee Minutes

MEETING	LEARNING & CULTURE OVERVIEW & SCRUTINY COMMITTEE
DATE	3 AUGUST 2011
PRESENT	COUNCILLORS REID (CHAIR), CUNNINGHAM-CROSS (VICE-CHAIR), FITZPATRICK, JEFFRIES, LEVENE, TAYLOR, WATSON AND STEWARD (SUBSTITUTE FOR COUNCILLOR BROOKS)
APOLOGIES	COUNCILLOR BROOKS

7. DECLARATIONS OF INTEREST

At this point Members were asked to declare any personal or prejudicial interests they might have in the business on the agenda. Councillor Fitzpatrick declared a personal interest in agenda item 7 – “York Theatre Royal Service Agreement” (minute 12 refers), as a member of York Theatre Royal Board.

8. MINUTES

RESOLVED: That the minutes of the Learning and Culture Overview and Scrutiny Committee held on 21 June 2011 be approved and signed by the Chair as a correct record.

9. PUBLIC PARTICIPATION

It was reported that there had been no registrations to speak under the Council’s Public Participation Scheme.

10. ATTENDANCE OF THE CABINET MEMBER FOR EDUCATION, CHILDREN & YOUNG PEOPLE'S SERVICES

The Cabinet Member for Education, Children and Young People’s Services was in attendance to report on her priorities and challenges for this municipal year. The following priorities and issues were brought to Members’ attention:

- Disabled Children Services – a key priority to ensure that the needs of disabled children are met, including providing respite and support for parents/carers. Details were given of the opening of the Transition Zone at Applefields.

- Safeguarding and Looked After Children – including responding to the Munro Review into Child Protection.
- Front Door – the need to ensure that this becomes embedded and that resources are in place to ensure effective early intervention.
- Looked After Children – the Cabinet Member stated that she welcomed scrutiny of the provision for Looked After Children.
- Children’s Centres – a review had been carried out and all nine centres had been kept open. They would, however, provide targeted rather than universal services.
- Young People’s Services – a restructure of the service had been agreed although some challenges remained, for example in addressing issues resulting from differences in staff terms and conditions.
- Education partnerships – arrangements were in place to encourage schools to continue to work co-operatively in the delivery of education within their communities.
- Schools graded “Satisfactory” by Ofsted – details were given of the approach that was being taken to support schools in removing barriers to learning.
- Budget – work was ongoing to ensure that expenditure was within the budget that had been set.

In response to questions raised, the Cabinet Member explained the provision that was in place in respect of adult education. It was noted that the service had received a good Ofsted report. Although cuts to the budget from central government had had an impact, the service was working in partnership to provide a range of courses. Details were given of the targeted support that the Children’s Centres were offering to support adults who needed to re-skill.

Members were pleased to note the Key Stage 2 results that had recently been published and congratulated all concerned.

The Cabinet Member was thanked for her report and for her attendance at the meeting.

RESOLVED: That the information provided by the Cabinet Member for Education, Children and Young People’s Services be noted.

REASON: To ensure that Members are kept informed of work within the remit of the Committee.

11. REPORT FROM THE CABINET MEMBER OF LEISURE, CULTURE & SOCIAL INCLUSION

Members considered a report from the Cabinet Member for Leisure, Culture and Social Inclusion regarding her priorities for the municipal year. The Cabinet Member had been invited to attend the meeting but was unable to be present due to a prior commitment.

Members were pleased to note that, since the report had been written, the council had been designated as “achieving” following the assessment by the Equality Framework for Local Government. Whilst some Members welcomed the changes that had been implemented to make council reports and documentation more accessible, other Members expressed concerns about some of the changes.

In respect of the reference in the report to the community stadium, some concerns were expressed regarding the location of the facility and the implications in terms of sustaining retail development.

RESOLVED: (i) That the report be noted.

(ii) That the Cabinet Member be thanked for the report and made aware of the committee’s comments, as detailed above.

REASON: To ensure that Members are kept informed of work within the remit of the Committee.

12. YORK THEATRE ROYAL SERVICE AGREEMENT: 2010/11 END OF YEAR REPORT PERFORMANCE UPDATE

Members received a report that informed them of the progress and performance of the York Theatre Royal under the current Service Level Agreement (SLA) which runs to March 2012.

The Chief Executive of York Theatre Royal gave details of the theatre’s performance in 2010/2011, as outlined in Annex 1 of the report.

At the request of Members, details were given of the arrangements that were in place and the work that had been

carried out to improve access to the theatre and the De Grey Rooms. Members were also pleased to note that the breadth of the programme ensured that the theatre attracted audiences from across the social spectrum.

Members' views were sought as to priorities that should be taken into account when the new SLA was prepared. It was agreed that it was important that the SLA was linked to the council's priorities and the changing demographic of the city. Members were invited to forward any further comments and suggestions to the Head of Arts, Heritage and Culture.

Officers agreed to make the necessary arrangements for Members to have a guided tour of the theatre.

RESOLVED: (i) That the report be noted.

(ii) That the committee's comments in respect of potential priorities they would like to see included in the Service Level Agreement with the theatre from March 2012 be noted.

REASON: To fulfil the Council's role under the Service Level Agreement.

13. LEARNING AND CULTURE OVERVIEW AND SCRUTINY COMMITTEE WORKPLAN 2011-12

Members considered the committee's workplan for 2011-12 and were asked to consider any additions or amendments they may wish to make.

The following amendments to the plan were agreed:

- Item on the York Museums Trust SLA to be moved to the September meeting.
- The Update Report on the implementation of recommendations arising from previously completed reviews to be removed from the agenda for the September meeting and forwarded to Members by email instead.
- A presentation on school admissions in the city, including the changing demographics, to be included on the agenda for the September meeting.
- An item on Corporate Parenting to be included on the agenda for the December meeting.

- An item on parks to be included on the agenda for the March 2012 meeting.

It was noted that it was likely that there would be a need to convene an additional meeting in the autumn, in view of the committee's workload.

RESOLVED: That the workplan be updated and circulated to Members via email.

REASON: In order to provide the Committee with a work programme for future meetings.

Councillor Reid, Chair

[The meeting started at 5.00 pm and finished at 6.35 pm].

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**Learning and Culture Overview and
Scrutiny Committee**

28 September 2011

Report of the Assistant Director (Communities and Culture)

**YORK MUSEUMS TRUST PARTNERSHIP DELIVERY PLAN:
2010/11 END OF YEAR PERFORMANCE UPDATE****Summary**

1. This report updates Members on the current progress of the York Museums Trust (YMT) towards meeting the targets agreed in the Partnership Delivery Plan.
2. Under the terms of the funding agreement between the Council and YMT it is now time to negotiate priorities for the next 5 year period (2013-18). Scrutiny Committee is invited to give its views with regard to what those priorities should include.

Background

3. The Partnership Delivery Plan (PDP) approved by members in December 2007 outlined the key targets and objectives which the Council requires YMT to work towards over the period 2008-13. Members have asked for regular updates on progress. Reports are brought to Overview and Scrutiny at the half-year point and again in July to report on full year performance. This report covers the year 2010/11 with particular emphasis on the second half of the year.
4. YMT was set up in August 2002. The background to this decision was:
 - The increasing decline in visitor numbers – an average of 37,000 visits per year lost over the previous ten years

- The increasing gap between income and expenditure with the service costing an extra £120k every year
 - A large backlog of inadequately catalogued objects and poor storage conditions
 - Buildings requiring extensive maintenance and upgrading including the need to make them accessible
 - A need to modernise the display methods at all sites
 - A need to improve the effectiveness of the management of the service
5. YMT was set up as an independent trust in order to achieve business turnaround. The key target areas reflected in the PDP (the current version is attached at Annex 1) related to:
- a) Stabilising visitor figures
 - b) Delivering new income streams
 - c) Creating new exhibitions and interpretative services
 - d) Creating an education strategy
 - e) Increasing use and involvement by residents
 - f) Achieving high visitor satisfaction
 - g) Cataloguing of the collection
6. The report from York Museums Trust (Annex 2) sets out how they have been addressing these issues over the past six months, and also gives an outline of what they will be developing moving forward. YMT will shortly be submitting a draft business plan for the period 2013-2018 as the basis for agreeing their funding settlement for that period.

Options

7. This report is for information and there are no options to consider.

Corporate Objectives

8. YMT's business plan contributes to a number of corporate objectives including developing opportunities for residents and visitors to experience York as a vibrant and eventful city, improving opportunities for learning, and in strengthening York's economy through investment in the tourism infrastructure.

Implications

9. **Finance:** The Council makes an annual grant to YMT. It has received stable funding since 2002 with inflation uplifts. In 2010/11 the grant was £1,506,710. The current financial arrangements have been agreed to 2013.
10. The report has no implications relating to:
 - Human Resources
 - Equalities
 - Legal
 - Crime and Disorder
 - Information Technology
 - Property
 - Other

Risk Management

11. This report is for information and there are no risks to consider.

Recommendations

12. That members note and comment upon the performance of the York Museums Trust.
Reason: To fulfil the Council's role under the partnership delivery plan.

Contact Details

Authors:

Gill Cooper
Head of Arts and Heritage
Tel No.3316

Janet Barnes
Chief Executive YMT
York Museums Trust

Chief Officer Responsible for the report:

Charlie Croft
Assistant Director Lifelong
Learning and Culture

**Report
Approved**

Date

Wards Affected:

All

For further information please contact the author of the report

Background Papers:

Museums Trust: Partnership Delivery Plan December 2007.

Annexes:

1. Partnership Delivery Plan
2. YMT report

CITY OF YORK COUNCIL
AND
YORK MUSEUMS TRUST
PARTNERSHIP
DELIVERY PLAN
2008 -2013



yorkmuseumtrust
www.york.trust.museum

Introduction

- 1 This Partnership Delivery Plan is a joint agreement between the Council and the York Museums Trust and is an annex to the 'Funding Agreement'. It sets out:
 - the aims and objectives of the partnership
 - the key development areas to be pursued
 - core services to be provided
 - performance targets to be met by the Trust and Council
 - performance information to be provided
 - review and reporting procedures
 - partnership arrangements between the Council and the Trust
- 2 The Trust is an independent organisation working in partnership with the Council with the aim of delivering a Museums and Gallery service that will become recognised as one of the very best in the country. The Select Committee report on Museums and Galleries in 2007 said:

The Trust strongly recommend that any large local authority museum service motivated to seek improvement should look at the successful models operating in Sheffield and York.
- 3 This plan covers years five to ten of the Trust (2008 – 2013). It may, however, be updated by the Council and the Trust during that period in the light of changing circumstances. The Funding Agreement provides a process whereby the Plan will formally be reviewed by the Council and the Trust towards the end of the 5 years in order to create a new plan for the next 5 years.

Core Aims

- 4 The core aims of the partnership are drawn from 3 sources.
 - a) The Council's core objectives, particularly:
 - *Improve the way the council and its partners work together to deliver better services for the people who live in York*
 - b) York's Local Area Agreement, particularly:
 - Modernise the city's economy and increase its competitiveness:
 - Increase the average length of visitor stay by 1% per annum
 - Achieve a target of a 5% increase per annum in tourism earnings

- Increase the vitality of the city centre – as measured by footfall
 - Widen participation and raise attainment and skills levels throughout the working age population:
 - Increase the number of York residents of working age achieving a first Full Level 2 qualification
 - Increase in the number of Skills for Life qualifications achieved by adults in York
 - Develop the contribution of cultural activities, events and festivals to York's economy:
 - % of respondents who see York as “cosmopolitan” and “vibrant”.
 - Number of high quality events in the city
 - Number of visits to / usages of local authority funded museums / galleries
 - Conserve and enhance the existing environment and special character of the city.
 - Enhance the capacity of the voluntary and community sector to make high quality provision through support and development of volunteers
 - Improve the quality of and access to local cultural facilities
 - % of residents satisfied with local authority museums and galleries
 - Create a diverse programme of cultural and environmental activities, accessible to all, and increase participation in communities with low participation rates
 - Help communities become increasingly able to develop and direct their own cultural opportunities
 - Raise standards of achievement for children and young people
 - Improve enrichment opportunities for children and young people.
- c) The Trust's principal objectives:
- Vision:
- Our Vision is for York Museums Trust to play a major part in positioning York as a world class cultural centre.

Mission:

To cherish the collections, buildings and gardens entrusted to us, presenting and interpreting them as a stimulus for learning, a provocation to curiosity and a source of inspiration and enjoyment for all.

Strategic Objectives:

- To protect and conserve the collections, gardens and building
- To promote access to the collections, gardens and buildings appropriate to the 21st Century
- To create learning opportunities for all and develop innovative programmes springing from the collections, gardens and buildings
- To network and collaborate with partners and contribute to the development of the economic and cultural life of the city and the region
- To raise substantial funds to realise these aims

Context

- 5 York Museums Trust is now over five years old. The Trust has established itself as a successful independent charitable organisation both within the city and in the museum sector. The Trust has achieved the core objective of halting the long-term decline in the visitor numbers; indeed numbers have increased by 27% from 394,000 in 2002/03 to 502,000 in 2006/07.
- 6 Significant investments and improvements have been made in both the building fabric and care of the collections. A programme of renewals of the display and interpretation of the collections has also begun. An additional £3.5 million has been raised to date and there is now a long term plan to invest to improve the visitor's experience.
- 7 The Trust's role as the carers of the city's heritage enables it to take an interest in the cultural heritage of the city as a whole for both residents and visitors. There is a will to support and work with the city in its plans to improve the quality of the urban environment and the learning potential for a wide and diverse range of people.
- 8 Increasingly the Trust's work is being carried in partnership with other cultural and educational agencies. This has proved a highly successful way of increasing the Trust's impact in the city. These partners include local, regional national and international bodies.

- 9 The Trust now sees itself as an important agent for change outside of the boundaries that the City's museums have traditionally operated. The vision of York Museums Trust - to play a major part in positioning York as a world class cultural centre - reflects the level of that ambition.
- 10 Over the last five years the context within which the Trust has operated has changed considerably. The Renaissance in the Regions initiative has significantly improved the resourcing of the regional museums. Through this scheme central Government now directly funds a number of the larger museum services in the country. The recent comprehensive spending review has confirmed ongoing support of this national project and the Trust await the final decisions as to the funding of each of the nine regions.
- 11 Certainly the Renaissance project gave a great and necessary boost to YMT in its early years enabling investment in learning, collection management and documentation and the redisplay of the collections. The Trust is in the process of developing a three year plan for Renaissance's further investment in York's museums. The investment is currently around £500k per annum. An important principle of the agreement with government is that Renaissance funding must be truly additional to and not replace local authority funding for museums.
- 12 As YMT has gathered momentum the Trust has been able to operate as a support to the other museums in the region. There have been successful partnership projects with Wakefield and Scarborough with Celebrating Ceramics and a Community Archaeology project with North Yorkshire Archives and again Wakefield and Scarborough which the Trust wishes to continue. The Trust also takes part in the Regional Knowledge Bank and offer support to other museums in a variety of different ways including loans of objects, advice and CPD.
- 13 One of YMT's most important partnerships is the British Museum UK Partnership, of which York is the lead partner for Yorkshire, involving loans of objects, the Portable Antiquities project, exhibitions and joint acquisitions.
- 14 YMT is committed to:
 - Working in partnership with National Museums especially the British Museum to bring benefit to York through loans, exhibitions and acquisitions where relevant

- Developing long standing partnerships with regional museums to share our expertise and collections with as wide an audience as possible
- Working with the partners in Yorkshire Renaissance (Hull, Bradford, Leeds and Sheffield) to maximise the impact of the investment

15 With the Olympics coming to London in 2012 there has been a change in the landscape for all cultural and heritage organisations with the transfer of some of the lottery funding to the event. This is already beginning to have an impact on the sources for capital projects. This is a most significant change for YMT as all of our buildings require substantial investment over the next two decades. However the Trust has a plan for incremental investment across all the sites based on the support from the City of York Council, trusts and foundations, raising our own funding through commercial activity and increased ticket sales.

Key Development Areas

- 16 In order to achieve our objectives, the Trust is constantly reviewing its organisational structure to make sure that it has the right skills. For example, the Trust has recently renewed membership of the Enterprises Board which now has an impressive range of successful experts from the commercial sector helping us to be more effective in making money. One of our greatest assets is the Board of Trustees who have guided us over the last five years. Many Trustees are now coming to the end of their terms and so the Trust has selected new Trustees for their skills and experience. In 2008 the Trust intends to start a process of selection by open advertisement and interview.
- 17 With a view to progressing the St Mary's Abbey project the Trust will be appointing a Head Gardener to lead the development of the gardens. In furtherance of the objective to involve a diverse range of people in the Trust's work it will be expanding the Volunteers Manager role from part time to full time. Both of these positions will be funded through Renaissance in the Regions.
- 18 YMT will continue to work in partnership with individuals who are passionate about York and organisations whose business it is to celebrate and understand the city through the History of York project. Our aim is to deepen everyone's understanding of the importance of the city and its history through the new website and other manifestations such as a book, audio visual, trails etc.

- 19 YMT also have worked with other city partners on festivals such as Illuminating York which again the Trust is committed to continuing. The Trust therefore see our remit covering not only the care and interpretation of the buildings and collections in our care but also the wider cultural life of the city itself.
- 20 The key development areas within the Trust's portfolio are:
- **St Mary's Abbey**, which includes Yorkshire Museum, the Gardens, York Art Gallery and the Hospitium. The long term plan to open up the whole of the precinct making it accessible through new pathways and interpretation so that people can understand the significance of this unique area involves the following.
 - **York Castle Museum** through an incremental year-on-year investment in innovative public displays and facilities.

Principal Partnership Objectives

- 21 The Partnership will pursue the following objectives:
- a) York's Cultural Quarter
- Work in partnership with other funders and cultural and educational institutions to programme events and activities in the Cultural Quarter
 - St Mary's Abbey - create identity; promote Cultural Quarter concept
 - Yorkshire Museum - redevelop & redisplay
 - Abbey Gardens - increase use and public understanding; create new gardens interpret built heritage
 - Hospitium - create vibrant & profitable conference centre
 - York Art Gallery - provide varied high-quality exhibition programme; create a masterplan to transform the building, solving the DDA issues and creating new public space following relocation of the Archives
- b) Castlegate
- Maximise the existing potential of the Eye of York, Castle Museum, Fairfax House, the river and Clifford's Tower in partnership with English Heritage, the city and other partners
 - Castle Museum - invest substantial sums in new public facilities year-on-year to encourage repeat visits; solve DDA issues
 - York St Mary's - develop long term strategic uses

- History of York - grow number of brand applications; grow users to 500,000 per annum by 2013

c) Develop new audiences

- Audience Development - increase knowledge of audiences; formalise audience contribution to product development; grow to 850,000 visitors per annum by 2013
- Maintain high user satisfaction
- Continue to create new programmes of events and activities across all sites
- Grow the number of visits by York residents:
 - Carry out market research specifically on the interests of York residents
 - Establish a Volunteer Scheme - 1000 members will have participated by 2013
 - Produce publicity directed specifically for York residents
 - Develop the informal learning public programme
 - Develop partnership working with organisations within the city
- Schools & Learning more use by schools through access to collections, web based and outreach & research programme with Universities

d) The Collections

- Develop a long term plan with the City to improve the long term storage of collections and their access, and the building maintenance with an agreed 20 year building plan, long term loans for capital projects:
 - Create new storage facilities for the Castle Museum Collections
 - Find an alternative storage facility for the material in James Street to improve our control and minimise external risks.
 - Increase storage for the Fine and Decorative Art Collections as part of the redevelopment of York Art Gallery.
 - Resolve the storage of archaeological material excavated from the City of York which is currently housed by York Archaeological Trust.
- Complete retrospective documentation plan.
- Develop and begin a programme of research and publication.

e) Education strategy

- Develop partnerships with other museums in the region
- Contribute to the regional offer of a comprehensive service to schools
- Continue to develop formal education programmes for 14 to 19 years, HE and FE students: Accessing new parts of the collection
- Build on the offer to less advantaged and hard to reach groups including ethnic minorities, people with disabilities, and special needs
- Develop new workshop programmes and activities to access new parts of the collections
- Develop adult life long learning offers in partnership with existing providers.
- Develop volunteering as, and to deliver, informal learning

f) The Business Plan

The Partnership will maintain a business plan predicated on the agreed funding to 2013 that has the following objectives:

- The business plan will recognise that the Trust's financial position continues to depend heavily on York Castle Museum. It will be developed to ensure that the public offer at that site is regularly refreshed, particularly whilst major developments take place St Mary's Abbey Precinct.
- The business plan will aim to generate funds which can be transferred to capital from 2008/9 onwards in order to generate match funds for major capital refurbishment projects and to address the back-log of major repairs required.
- The Trust will seek to retain a level of reserves commensurate with the level of financial risk it faces over the life of the business plan. The target is currently £400k, rising to £500k during the life of this plan.
- YMT will aim to deliver 3% efficiency savings per annum in line with the budget (expectations set for local authorities) which it will reinvest in the service.
- YMT will develop other income streams, in particular through its conference and hospitality business, York Venues, centred on the refurbished Hospitium building.

- Renaissance in the Regions – this national source of funding will continue to support YMT management posts. It also will grow over the next few years to support capital work and other revenue programmes. It is an important condition of this funding that it is additional to core funding and so would be threatened by any reduction in real-terms in the Council’s funding of YMT.
- The business plan will be developed in such a way that creates a smooth transition into funding for the period 2013-18. This will be negotiated in the light of resources available to the Council and with the objective of maintaining access to Renaissance funding.
- The Council will continue to make available the existing capital pot (originally £1.8m). The Council will continue to seek ways of making further capital available to YMT through its capital programme, through prudential borrowing facilities and through the Council’s Venture Fund

Services

22 The core services that YMT will provide at the Castle Museum, the Art Gallery, and St Mary’s Castlegate will be as set out in the respective leases.

23 In the case of the Yorkshire Museum and Gardens the respective roles of the Council and YMT are defined by their status under the charitable scheme as Custodian Trustee and Managing Trustee respectively and the heads of terms agreed with the Yorkshire Philosophical Society.

In addition to undertaking the role of managing trustee YMT will undertake to:

- Provide at least 2,534 hours of public opening at the Yorkshire Museum
- Provide free admission to the permanent collections of the Yorkshire Museum for all citizens of the City of York (charges may be applied in the case of temporary or touring exhibitions)
- Use all reasonable endeavours to maintain the existing registration of the Museum Gardens on the Register of Parks and Gardens of Special Historic Interest maintained by English Heritage
- Use all reasonable endeavours to maintain the registration of the gardens as botanical gardens
- Give public access to the gardens daily (except Christmas Day) unless closure is necessary for reasons of public safety. Opening

hours will be 7:30 am to 6:00 pm in Winter and 7:30 am to 8:00 pm in Summer

- Permit access to the Museum Gardens for all civic ceremonial and similar events promoted by the Council on up to 10 days in each year provided that the Council give as much notice as is practicable and provided that where the Council requires access at times outside the normal opening hours set out above YMT may restrict (but not prohibit) access for the purpose of maintaining security and/or good estate management
- Insure, with an insurer of repute, third party and property owner's liability risk with a limit of indemnity of at least £10 million in respect of any one occurrence
- Indemnify the Council against any claims, proceedings or demands, and all damages, losses, costs, and expenses incurred arising out of any accident, loss or damage to persons or property occurring in or on the premises of the Yorkshire Museum and Gardens
- Use all reasonable endeavours to keep the premises in good repair, this responsibility to be construed in the light of the relevant clauses in the Transfer Agreement, the condition surveys and the provisions contained in paragraphs 39 – 41 of the Executive report of 26 July 2002 (see the Council's corresponding responsibility below)

In addition to carrying out the role of custodian trustee the Council will undertake to:

- Keep the premises insured with an insurer of repute against the insured risks (i.e. fire, lightning, earthquake, explosion, aircraft (other than hostile aircraft and other aerial devices or articles dropped therefrom, riot, civil commotion, malicious damage, storm or tempest, bursting or overflowing of water tanks, apparatus or pipes, flood, and impact by road vehicles, subsidence, heave, and such other risks as may from time to time be reasonably required by the Council or by YMT) in a sum which in the reasonable opinion of the Council represents the full replacement cost, subject to such uninsured excess as the insurer may properly apply. The Council will deduct the cost of the premium from the annual grant to YMT.

The Council will not be obliged to insure YMT's fixtures and fittings, boilers, lifts, escalators, or other plant and machinery in and exclusively serving the premises. The Council will not be obliged to insure fixtures and fittings that may become part of the premises until YMT has notified the Council in writing of their reinstatement value.

Following damage or destruction by any of the insured risks the Council shall apply the net proceeds of the insurance monies received to the rebuilding or reinstating of the premises.

- In the first instance the Council will retain liability for any major failures to roofs and external walls. Major failures will be defined as those where the cost of the repairs is greater than £25k and which prevent the tenant from reasonably carrying on their business at the premises. All other categories of repair and maintenance will be responsibility of the Trust (see above)

Review and monitoring

24 The procedure will involve:

- a) Twice yearly review of performance between the partners:
 - the Trust will provide performance information as set out above
 - senior managers from the Trust (i.e. the Chief Executive and/or the Director of Finance & Business Development) and the Council (i.e., the “Client Officer” and/or the Assistant Director for Lifelong Learning and Culture) will meet to review performance against the agreed indicators. Meetings will be set a year in advance and will normally be held in April and September
 - YMT will submit a performance report to the Council’s Executive Member in May and October each year. The YMT Chief Executive will attend the meeting to present YMT’s report and respond to any questions
- b) YMT will provide performance information as requested by the Council to any ad hoc scrutiny reviews conducted by the Council from time to time and attend the relevant meetings to respond to members’ questions

25 Within this process information will be provided by the Trust to the Client Officer in the following areas as a minimum:

- 1) achievement of the principal partnership aims set out above
- 2) visits to each of the Trust’s sites and temporary exhibitions including the number of uses by residents (actual and as a % of all users and segmented into demographic groups)
- 3) number of hours the collections of the Trust are available to the public during the financial year at each of the sites
- 4) implementation of agreed capital schemes
- 5) development of new income streams

- 6) development of new exhibitions and interpretative services
- 7) development of collections storage
- 8) delivery of the education service including the number of school groups using the Trust's services: (a) actual numbers of all school users, and % as compared to all visits; (b) numbers of local school users and % of total city catchments, and number of local people taking up life-long learning opportunities offered by the Trust
- 9) number of events/activities where learning forms a substantial component of the activity. Number of adults participating in those activities
- 10) use and involvement of local people including numbers volunteering
- 11) engagement with the ward committee process through attendance at committees and articles in ward newsletters
- 12) achievement of visitor satisfaction (aggregate over the year and by site)
- 13) level of external investment applied for and secured
- 14) number of residents consulted through focus groups, surveys and other means including a) young people, b) older people, c) target groups for inclusion
- 15) copies of management accounts
- 16) progress on cataloguing the collections and documentation
- 17) acquisitions and disposals from the collections
- 18) number of uses of the Yorkshire Museums Gardens for activities and events

Partnership Arrangements

- 26 The Council and the Trust will through this partnership ensure the delivery of Best Value and its principles in order to deliver continuous service improvement.
- 27 The Trust and the Council will continue to explore options for further partnerships:-
 - a) the Council being mindful of the potential of the museums and art gallery to provide a positive contribution to its cultural, educational, economic, social and environmental agenda
 - b) the Trust being mindful of the experience and specialist services that the Council can offer

- 28 The Trust will represent the Council on museums issues at international, national, regional and local level and continue to advise members of the Council on museums policy. The Trust will provide this service to the Council without charge provided that the work is broadly in furtherance of the objectives of this partnership. (Otherwise a fee can be negotiated).
- 29 The Trust and the Council together will make every effort to work closely with other museum and heritage providers in the city, ensuring that appropriate forms of liaison are used to encourage the development of strong, inclusive partnerships.
- 30 The Trust will maintain a role in the civic life of the city. It will provide facilities for hosting civic events (subject to operational availability) charging for them at cost. The Council will treat the Trust on same terms as an internal Council department with respect to the use of rooms at the Guildhall.
- 31 The Council and the Trust agree to the application of the 'Nolan principles' (The seven principles of public life) to their operations and the partnership working between the two organisations.
- 32 The following objectives will underpin the conduct of partnership business, to:
 - a) demonstrate responsible governance of the Trust to its principal beneficiaries, the citizens of York, having regard for the extent of funding by the Council
 - b) involve the community in key decisions affecting the objectives, policies and delivery of the services managed by the Trust, making the processes of decision-making as transparent as possible
 - c) work to published standards of collections accessibility and customer care, and to routinely make public the resulting performance attainment
 - d) encourage, and respond to, ideas and suggestions from the community in regard to the display and interpretation of the permanent collections, the subject matter of temporary exhibitions, and the scope of outreach activities
 - e) respond openly and constructively to complaints, demonstrating that they have been adequately investigated
 - f) take such steps as are necessary to be satisfied that the Trust is, as far as is reasonably practicable, meeting the expressed aspirations of the community in regard to museum services.

- 33 The partnership will support the governance arrangements set out in the founding legal documents as follows:-
- a) governance of the Trust is overseen by the Board of Trustees, meeting regularly
 - b) the composition of the Board attempts to reflect knowledge and experience of the major activities and responsibilities of the Trust
 - c) community interests are expressly represented by two City of York Councillors being Trustees
 - d) when vacancies occur on the Board, the Trust will seek community candidates for consideration by advertising in local media. The Council will assist in this by advertising for example in the Council newspaper and in Ward Committee newsletters
 - e) the Trust publishes details of trustees appointed, their professional qualifications and experience, and a register of their business and public interests
 - f) below the board, the management of the Trust is vested in the Chief Executive, working within delegated authorities from the Board
 - g) the Chief Executive is supported by a team of senior managers, each responsible for a designated area of activity.
- 34 The following principles will underpin the conduct of business:
- a) the minutes of the meetings are available for inspection on request at each of the three museum / gallery locations, and are made available by the Council using its normal mechanisms [and available on the YMGT the web site (when available)]
 - b) strategic plans of principal areas of activity of the Trust, once endorsed by the Board, are also placed on deposit at the Central Library
 - c) other Board papers, unless they are specifically deemed to be confidential, may be inspected by members of the public on request to the Chief Executive's office at St Mary's Lodge
 - d) Board meeting agendas will normally be available for inspection at the three museum / gallery locations and on the YMGT the Trust's website in advance of each meeting
 - e) a report of recent business is included in the quarterly CYC newspaper
 - f) the Trust publishes a public Annual Report, and a mid-year performance update
 - g) the AGM is held in public, and details are promulgated in local media

- h) an annual 'Meet the Trustees' event is held, giving the public the opportunity to question the Board on performance and future plans

35 The Trust will also aim to:

- a) establish a number of advisory bodies to work with groups and individuals in specific / specialist areas of activity. Representation from appropriate local groups, etc. will be sought
- b) develop a consultation strategy which specifically includes seeking the views of young people on specific aspects of the trusts services and future plans
- c) attend the Council's ward committee meetings on a rolling programme basis

36 Public consultation will be carried out on any issue of major public impact. Mechanisms of effective consultation with the public appropriate to the issue in question will be discussed with the Council, who will assist the Trust in carrying out consultation.

Role of the Council

37 The Council will:

- Support YMT's vision of positioning York as a world class cultural centre
- Ensure that YMT's ambitions fit with and are part of the Council's economic development plans
- Enable YMT to become involved in relevant key strategic partnerships
- Involve YMT at an appropriate level in City projects of cultural importance
- Actively support YMT's work to raise investment funding from external sources

Principles

38 The Partnership will ensure that the service is operated in accordance with the Museums Association Code of Ethics and will take all necessary steps to maintain the Registered status of the Museums and Gallery, and the Designated status of their collections.

York Museums Trust Performance Report: October 2010 – March 2011

Executive Summary

1. York Museums Trust has continued to grow visitor numbers and invest in the collections and buildings, which are owned by the city of York, and managed by YMT on the city's behalf. We have developed great partnerships within the city and region, and play an important role in promoting the city as a tourism destination. We add value to the residents of York through our learning programmes, exhibitions and displays, venues and events and our improvement in the Museum Gardens are visible and accessible to everyone. An important part of our work is to bring new funding into the museums so that we can continually improve the visitor experience. The continuing support of the City of York Council is crucial in our credibility with business and trusts and foundations.
2. York Museums Trust is currently progressing with two major capital developments, at York Art Gallery and at York Castle Museum. We have long recognised that the key to YMT's financial future is the continually popular York Castle Museum, and the reason this remains so popular is that we try to refresh the visitor offer every year so that it remains a 'must see' attraction. The highlight for most visitors to the Castle Museum is Kirkgate, the recreated Victorian street. We have refreshed this over the years, and we feel now is the time to extend the street, and introduce visitors to 'real' people who tell us more about life in the Victorian age. This is involving public consultation and partnership working with the Rowntree Society, the two universities and many more local interest groups. This will be funded by Renaissance in the Regions and is due to reopen in April 2012. The project will also involve the refurbishment of the public toilets.
3. The second Castle Museum project is to open up the green and riverside areas behind the museum, comprising the medieval Castle, the River Foss and Raindale Mill. This will enable a walk way along the river, a flexible event space, an area promoting wildlife conservation, and the area next to the Mill having a suitable

19th century garden added. Visitors will also have the opportunity to see areas of York Castle that are currently 'out of bounds' that will be interpreted. This project is also funded by Renaissance in the Regions and will be completed by April 2012.

4. The third and most ambitious part of the Castle Museum capital project is to create new gallery spaces across the whole of the first floor of the Debtors Prison. This will involve moving the current office, meeting and learning spaces to the second floor. The project is called **1914** and will look at how life changed during the period 1914 - 1918 due to the impact of the First World War. As well as new galleries with flexible display cases and spaces being created, we will also install a lift, which will be the first lift in the building, allowing a more accessible museum. This project will cost more than £2m, £1.5m which will hopefully come from the Heritage Lottery Fund. We will approach other funding bodies. This project will open in spring 1914.
5. At York Art Gallery we aim to expand the exhibition and display capacity of the Gallery as well as improving the public facilities such as learning studios, café, shop and toilets, all largely within the current footprint of the building. This will involve expanding into the part of the building occupied by York City Archives, by creating a new gallery above the Main Gallery into the previously hidden roof space, and by developing the spaces within the 1952 extension to the rear of the Gallery. This will have the potential to position York Art Gallery as one of the top art galleries in the North. The additional gallery spaces will enable us to display the internationally important collection of 20th and 21st Century ceramic collections and the designated picture collections as well as having the suite of ground floor galleries to mount major exhibitions. We have been very fortunate in being left a substantial private legacy to seed-corn this project and we will be making bids to Arts Council England, and trusts and foundations for match funding. As it is a major project we expect that the gallery will close at the beginning of 2013 and reopen at Easter 2015. Creating new gardens to the rear of the gallery with new access and connectivity across the whole of the St Mary's Abbey site are an integral part of the development.
6. ***Art in Yorkshire - supported by Tate*** was launched in February. This was an YMT initiative and involved a marketing campaign for

18 partner galleries across Yorkshire. In essence, over 100 works from Tate's magnificent historic and contemporary collection have been displayed in 18 galleries throughout Yorkshire. All venues associated with the project have seen a rise in visitor figures, including York Art Gallery, largely due to the extremely popularity of David Hockney's ***Bigger Trees near Warter*** and the current very popular ***William Etty: Art and Controversy*** exhibition. This innovative project was led by YMT and was funded by MLA, ACE and supported by Welcome to Yorkshire.

7. The Burton Gallery at York Art Gallery, has now been refurbished with funding from the DCMS/Wolfson Fund and it opened to the public in February 2011. It is a transformed space, showing some of the best of the collection and is proving very popular, especially with families.
8. The decision to withdraw the planning application for the Wheel was determined by the loss of time due to the necessary bat surveys (which in the end showed no significant bat activity) and the decision to drive forward the capital development of York Art Gallery. This meant that the income we could expect to receive from the Wheel was greatly lessened, reducing the value of the project to our core business of investing in the gallery and gardens. However we have submitted a revised planning application to demolish the hutments so that we can proceed with our plan to open up the area by creating a public green space connecting the Museum Gardens with Exhibition Square for the first time in history.
9. Like all organisations across the country YMT has had to go through a period of reorganisation due to funding cuts and we have reduced the staff numbers by 17 posts, 6 of these by not filling vacant posts and six voluntary redundancies. We are still in the process of compulsory redundancies. These changes were largely caused by the demise of the Renaissance in the Regions funding with the finishing, by central government, of the Museums, Libraries and Archives Council. The Renaissance funding amounted to well over £500,000 per annum for YMT over the last few years. More information on Renaissance is given below.
10. As ever, our partnership work remains vital to delivering our objectives, and we were particularly pleased to work closely with the

National Trust, on their appeal to buy Brueghel's ***The Procession to Calvary***. The painting was displayed in York Art Gallery for a few months and the campaign was successful, securing the picture for Nostell Priory. We have also been working closely with York Theatre Royal and Riding Lights Theatre Company to bring the York Mystery Plays back to Museum Gardens in August 2012. Another multi-partnered event will be 2012's York Science & Innovation Grand Tour, with whom we are working with CYC, University of York, Science City York and York St John University following on from the very successful Grand Tour in York organised by YMT in 2008.

Analysis of Performance

11. The Partnership Delivery Plan (PDP) sets out a number of key targets relating to the Council's core objectives. The following paragraphs summarise the progress towards the 7 major targets outlined in the PDP.

a) Stabilising visitor figures

12. The visitor figures have continued to grow over the last year from 531,135 in 2009 – 2010 to 641,160 in 2010-2011, an increase of 21%. During this time the Yorkshire Museum was closed but since reopening to the public on August 1 2010, visitor numbers have been very positive. It is now proving to be a more popular destination than it was before it closed; the museum attracted 60,127 visitors in the first six months since opening, whilst the same period in 2008/9 the total was just 23,480.
13. However the main success in attracting visitors has been the huge public interest in David Hockney's ***Bigger Trees Near Warter*** at York Art Gallery. This exhibition has far exceeded our expectations and is the most popular exhibition we have staged at the gallery. The launch of ***Art in Yorkshire, supported by Tate***, coincided with the opening of the exhibition and we were very fortunate that David Hockney himself came to visit during the press launch. The formal launch was made by Sir Nicolas Serota the Director of Tate. York Castle Museum also continues to grow its audiences, helped in part by television advertising and a great Easter.

14. What is clear is that continued investment and effective marketing are crucial to increasing visitors and encouraging repeat visits, hence the plans for improving the displays and buildings described above. One area that we do not count on a regular basis is the number of people enjoying the Museum Gardens which at the last count we believe are somewhere in the region of over 1.3 million per annum.

b) Delivering new income streams

15. YMT's Trading Subsidiary Company has had a strong year in 2010/11. Retail, Catering and Venue Hire delivered a profit of £117,000, up from £57,000 the year before, in spite of the economic climate. This income feeds back in to support the Charity under a tax-free Gift Aid arrangement.

16. **Renaissance in the Regions** has been an important income stream for YMT . This was funding from Central Government, administered by the MLA. The announcement of the abolition of MLA by the Government in 2012 was made in 2011 but we are still waiting to hear final details on how central funding for regional museums will be distributed by Arts Council England. It is thought that a few museums in the country will be designated as Core Museums, with these receiving the majority of funding; if this is the case then YMT will be bidding to become a Core Museum. To give an idea of the importance of Renaissance funding, the funding over the years has amounted to the following:

In 2006/7 funding was £229,000; in 2007/8 it totalled £606,200 and in 2008/9 it was £593,382 and 2009/10 it totalled over £800,000.

17. This funding has supported not only staff but capital investments that have been so crucial to the success of YMT in improving the visitor experience in all areas such as the Castle Museum café and shop, and the refurbishment of the Yorkshire Museum. The outcome of this new funding will determine the future affectivity of YMT.
18. After cuts to Arts Council England last year we were pleased that they continued to support contemporary art displays including York St Mary's, with a grant for Cornelia Parker's installation ***Thirty Pieces of Silver***. ACE has funded installations at York St Mary's

for the past six years. We also received further funding from ACE in relation to **Art in Yorkshire, supported by Tate** for an event programme and an app for the iPhone.

19. Our Development Group continues to meet and they are currently working on plans for a major fancy dress ball, with money raised going to the York Art Gallery development. This follows their first major fundraising event, the Yorkshire Dinner in May 2010 that saw four top Yorkshire chefs produce a unique dinner raising £17,526.67 for the Yorkshire Museum development.

c) New exhibitions and interpretative service

York Art Gallery

20. **Hats**

18 September 2010 – 23 January 2011

This main gallery exhibition explored the etiquette of wearing hats and some of the social rules and trends which have influenced headwear in the last 400 years. Featuring over 30 oil paintings, works on paper, ceramics and sculptures from York Art Gallery's collection, the display was an opportunity for us to show some of the most popular works from the collection during the refurbishment of the Burton Gallery. The exhibition included in the centre of the gallery a 'hat walk' featuring 19th and 20th Century hats from YMT's social history collection, including bonnets and bowler hats. In addition we also secured the loan of a hat and ephemera by one of the world's foremost hat designers Stephen Jones (b.1957). His 'Anna T' Hat, on display at York featured in the exhibition 'Hats: An Anthology', his 2009 collaboration with the V&A.

Total visitors – 48,469

21. **David Hockney: Bigger Trees Near Warter**

10 February 12 – 12 June 2011

David Hockney's **Bigger Trees Near Warter** comprised fifty canvasses which created the largest work Hockney has ever produced, measuring 40 x 15 feet. This was the first time that the work, owned by Tate, was seen outside of London. The exhibition

was complemented by Bruno Wollheim's documentary on the making of the picture. As mentioned above this exhibition was part of **Art in Yorkshire, supported by Tate**.

Total visitors – 143,365

22. **Honest Pots**

9 October 2010 – 9 October 2011

This exhibition, the third to be held in the Gallery of Pots, is a display of handmade, functional pots, from the medieval period till the present.

23. **Once Upon a Time**

2 October 2010 – 10 April 2011

This was an exhibition in the Little Gallery exploring the art of fairytales and stories, comprising of works from York Art Gallery's collection, and some work from a private collection.

York St Mary's

24. **Flood** by Susan Stockwell

18 June – 31 October 2010

For the past 6 years, York St Mary's, has been a venue for site specific commissions by contemporary artists and has been funded by Arts Council Yorkshire. This year we worked with artist Susan Stockwell who produced a new work, **Flood**, made from four tonnes of recycled computer components. The installation explored the theme of communication, provided by religion in the past and by computer technology today. It looked at the nature of our consumer society, exposing the insides of the machines we take for granted and use every day, then dispose of when they are finished with. A key aim of this project was to engage young people and students with contemporary art. Ten students worked as volunteers to help install the work, and members of SAASY (the student branch of the Friends of York Art Gallery) were invited to the opening event and artist talks.

Total visitors: 23,292

25. Work in the **Museum Gardens** continues: the Garden Guides now take visitors on garden tours every weekend and these have increased in popularity. The harsh winter killed and damaged a lot of plants and a lot of time was taken keeping the paths free of snow. By Easter time it was so hot the gardeners had trouble keeping all the plants watered. The work done planting thousands of bulbs last year was evident this year with a magnificent display of tulips that many visitors commented on; a new oriental bed has been planted; and work begun on creating a new 'storytelling' area near the Hospitium for use by schools, etc. The Gardens have successfully hosted a number of events including: part of the Jorvik Viking Festival and Royal Gun Salutes.
26. The **Learning Team** has seen a steady increase in York school audiences through this period, and we are particularly pleased to see the increase in nursery settings visiting the sites, due in part to the fully booked Early Years week we held at the Castle Museum that featured Humpty Dumpty and items relating to nursery rhymes (see complete figures below). Links with York schools are very important and 3,129 York school children came to all our sites. We have also increased our HE and FE student visits, and this included York St John University RE teacher trainees visiting York Art Gallery to explore using art as learning tool.
27. Other formal learning activities have included three 'Create Your Future' events, held in the Hospitium in partnership with Science City York and North Yorkshire Business and Education Partnership. One was opened by Kersten England as the first event of York Business Week. Over 600 young business people and students attended the events. **Territories** funding from the Arts Council has now ended, though the programme continues to operate with various community groups, including Adults with Learning Difficulties taking part in artist-led workshops. Charges to cover operational costs have been introduced to try and keep the programme sustainable and other funding options are being explored. Groups we have worked with include York Carers' Forum, pre-school children and their carers and Adults with Moderate Learning Difficulties.
28. With regards to **Informal Learning** we have laid on special events on all our sites for all the holiday periods and during the York

Resident's Festival. The **Studios** programme at the Castle Museum has been very busy and some of the highlights looked at historical food, Napoleonic warfare, Georgian fans and Christmas decorations during Christmas at the Castle. Drop-in family workshops remain as popular as ever, and these included astronomy events at the Yorkshire Museum over Easter. Curators talks at the Yorkshire Museum and York Art Gallery continue to be popular, with the Curator of Art's talk on David Hockney having to be repeated seven times do to the demand.

29. **Adult Learning:** we have extended the 'Territories' model to the Castle Museum and have worked with a group of adults with Learning Difficulties over a number of months. They have done butter making, Victorian washday activities, and 'ARP' WW2 style training. The delivery of term-long, supported learning courses for adults with additional needs began in February, led by City of York Council's Adult & Community Education Team. 6 workshops for adults were held over 7 days to more than 70 participants. The Pocket Money project is under way and progressing well. We also ran a series of workshops in conjunction with CYC Homeless Resettlement Team and the Peaseholme Centre for Homeless People. Wendy Heigh from the Peaseholme Charity wrote positively on the workshops:

'I just wanted to thank you for the sessions you have provided for the guys. To get Anthony and Michael to be so interested and consistent has been an amazing achievement believe me! We have all enjoyed picking your brains and having access to the museum. I will bring them along when the display is finished to have a look. As it has been such a success can I ask you to consider us for any further projects which might be suitable at any of your museums in the future?'

e) Increase use and involvement by residents

30. We have started a Book Club at the Yorkshire Museum in partnership with York **Explore**, featuring books that relate to the museum's collections, where after a discussion on the book residents can handle a selection of objects. Book have included CJ Sansom's *Sovereign*, Hilary Mantel's *Wolf Hall*, and Robert

Graves' *I Claudius*. We are planning to run the book club across all YMT sites from next October.

February half-term saw the culmination of 4 key projects as part of the Renaissance in the Regions funded community project for young people, **Precious Cargo**. 370 young people and 309 adults have been involved with the project.

31. ***Severus and the City*** was a film made by 9 Media students from York College working with Aisha Ali-Sutcliffe, our Precious Cargo Officer, and film maker Paul Banks from Digifish Media Productions. The students were congratulated and recognised in a Premiere at the Yorkshire Museum which was presented by Helen Weinstein, Director of IPUP, (Institute for the Public Understanding of the Past), University of York and a former BBC producer. City Screen in York will show the film as part of their Roman Festival in June.

A fashion exhibition was also created by BA Fashion Design students from York College featured 8 contemporary pieces inspired by the skeleton and grave goods of the Ivory Bangle Lady. The outfits were displayed on mannequins around the Yorkshire Museum's Roman Gallery and Central Hall. The success of the fashion project with York College led to the Yorkshire Museum hosting the launch of Fashion City York Weekend on April 1. The event was attended by the principal of York College and key partners of Fashion City York. A film of the fashion project was shown during the evening and the students involved were presented with a certificate. The event helped to raise the profile of Precious Cargo and to strengthen the partnership with York College.

Drama performances by York Theatre Royal's Young Actors Company also contributed towards the project and featured contemporary and historical piece's written and designed especially for the Yorkshire Museum's Central Hall. Performances took place throughout the day, as well as special evening performances as well.

The final strand of the project was ***The Birth of African Story Telling*** (focusing on Severus), created and performed by young authors. This was a 15 minute performance of poetry, music, and drama which took place several times throughout the day on the Yorkshire Museum's Roman Mosaic.

32. Beyond schools, other **Formal Learning** activities have included sessions for young travellers in partnership with City of York Council's Traveller & Ethnic Minority Support Service; Practical Heritage students from the University of York's, IPUP have been working with curators and the learning team at the Yorkshire Museum as part of the Sensory Stories Project; York College brought 22 Art & Design Foundation Studies students to York Art Gallery for an introductory tour. We have also held a 'Sneak teachers Preview' of the Burton Gallery, attended by 11 teachers, 7 of whom were from secondary schools; staff training for St George's Primary School on drawing; and 18 RE teacher trainees from York St John's visited the gallery to explore using art as a starting point for aspects of the RE curriculum, this is the third year that this visit has been included as part of their course.
33. The following York Schools, Nurseries, Colleges & Universities have visited YMT through the reporting period:

Nurseries

Big Blue House Day Nursery
Kaleidoscope Day Nursery
Happy Jays Nursery
Bright Beginnings Nursery

Primary students

Acomb Primary School x 2
Burton Green Primary School
Carr Infant School
Clifton with Rawcliffe Junior Site
Copmanthorpe Primary School x2
Derwent Junior School
Dringhouses Primary School
Elvington Church of England
Voluntary Controlled Primary
School
Fishergate Primary School
Haxby Road Primary School x2
Headlands Primary School x2
Hempland Primary School x2
Heworth CE Primary School
Hob Moor Community Primary
School
Knavesmire Primary School x2
Lakeside Primary School x2
Osbalwick Primary School
Our Lady's RC Primary School
Park Grove Primary School
Poppleton Ousebank Primary
School x2
Poppleton Road Primary School
x2
Ralph Butterfield Primary School
Robert Wilkinson Primary School
Scarcroft Primary School
Sheriff Hutton Primary School
Skelton Primary School

St Aelred's Roman Catholic Voluntary
Aided Primary School
St George's Roman Catholic Primary
School x4
St Paul's C of E Primary School x3
St Wilfrid's RC Primary School
Stockton-on-the-Forest Primary School
x2
Wigginton Primary School
Woodthorpe Primary School x2

Kaleidoscope - Westfield Primary out of
school club

Secondary and A-level students

All Saints RC School x2
Archbishop Holgate School
Burnholme Community College x 3
Millthorpe School x2
Joseph Rowntree School x2
York College x7

Independent Schools

Bootham School x3
York Steiner School x2
The Mount School x3
The Minster School
Queen Ethelberga's College x3
Queen Margaret's School x2
Clifton Preparatory School x2

Universities

York St Johns University x5
University of York x11

SEN Schools

Hob Moor Oaks Special School x2

34. Other informal learning events across the sites that attracted local residents included a private view evening which included object handling held for York Professionals attended by 55 people; 5 Family Saturdays attended by around 90 children and their carers; we also welcomed back trainee teachers from York St. John University for their first 'Settings Other Than Schools' placement.

This scheme is still nationally recognised as the programme for embedding understanding of how to implement 'Learning Outside the Classroom', which remains a key government agenda.

35. At the end of this half year we have 200 active **volunteers** across all sites, with projects including working in the Yorkshire Museum library, Raindale Mill, York Observatory, York St Mary's, Castle Museum Studios as well as behind the scenes roles across all sites. The mill, library and observatory are now solely run by volunteers. Our figures for the year ending 31 March are as follows:

- 12,296 hours were contributed by volunteers across all YMT sites
- A total of 429 volunteers attended training sessions relevant to their role during the year
- Costing volunteer hours at the equivalent staff rate (excluding on-costs) totals £117,944

36. We have hosted 11 placements across all sites through the period, working within the archaeology and science departments; another placements included a Taiwanese student who worked with us at York Art Gallery on a self-funded placement for a month, focussing on our learning provision and work with hard to reach groups.

37. We were successful in our bid to secure funding of £4,450 from the Joseph Rowntree Foundation, to cover the costs of a new volunteer project at the Yorkshire Museum. We are linking up with York MIND, Epilepsy Action and the Peaseholme Centre for Homeless People, to recruit volunteers who will work with a collection of Roman Coins; deciphering and recording text and images, for each coin, gaining skills in photography and digital image manipulation, data entry and descriptive writing. The project culminated in a small public exhibition as part of the Septimius Severus celebrations at the Yorkshire Museum.

38. Improvements have been made to the basement room in the Yorkshire Museum, which we hope will become the base for the Yorkshire Museum Library volunteers to begin refurbishment work on the Library collection in earnest. Over 3,000 of an estimated 15,000 books have now been accessioned and catalogued. We are starting to explore putting the catalogue along with further

interpretation online. We ran another very successful full day book refurbishment training session with the support of NADFAS in early April. Whilst waiting for the refurbishment room to be finished, volunteers have successfully operated in small groups from the Reading Room, which has enabled visitors to see refurbishment in action and interact with the volunteers.

f) *Achieve high visitor satisfaction*

39. The Yorkshire Museum has attracted a lot of positive attention since its reopening. Some indication of this has been the awards we have been successful in: we were longlisted for the Art Fund Prize 2011; we are a contender for the European Museum of the Year Award; we won the York Attraction of the Year award 2011; we have been shortlisted for Yorkshire's attraction of the Year Award (White Rose awards); we won the York Design Award John Shannon Conservation Award and we were highly commended in the Rix Pro Yorkshire Awards Oscars in the Building conservation category.

40. We have recently successfully retained the Visitor Quality Assurance Standard at York Art Gallery, York Castle Museum and the Yorkshire Museum.

41. Visitor surveys carried out in July 2011 by Spirul Research showed that at York Castle Museum:

- 100% of visitors were Satisfied with their visit (including 75% who were Very Satisfied – compared with 61% in 2009)
- 100% would recommend the museum to others

At Yorkshire Museum:

- 96% of visitors were Satisfied with their visit (including 65% who were Very Satisfied – compared with 61% in 2010)
- 98% would recommend the museum to others
- Yorkshire Museum's success in being declared the Visit York Visitor Attraction of the Year included a mystery shopper evaluation

At York Art Gallery:

- 98% of visitors were Satisfied with their visit (including 42% who were Very Satisfied – comparator data not available)

- 98% would recommend the gallery to others

42. As mentioned David Hockney's *Bigger Trees Near Warter* attracted an extraordinary number of visitors, and we received many visitor comments, some of these included:

"I love the details on it. It is really amazing how he did it in 6 weeks"

"Simply stunning"

"It is like stepping into a haven of tranquillity"

"feel very uplifted for having seen it"

"Lovely to see the Art Gallery busy with visitors to see just one painting"

g) Ensure the cataloguing of the collection

43. The cataloguing of the collections continues. Retrospective Documentation has included:

Archaeology

Object cataloguing work related to the Yorkshire Museum refurbishment continued – with 82 new records created for Egyptian objects and 314 for objects moving into stores. In addition 877 records were enhanced with images and up to date locations reflecting their removal from the museum or being taken out of store and put on display.

Fine and decorative art – 2,101 new records created.

Science Collections – work continues to record the collections recently put on display at the Yorkshire Museum and editing and checking old records to update them, as well as enhancing records for collections which have recently moved into better storage at Birch Park. 2,308 records were newly created this quarter and 1,963 edited and updated.

Social history – the team have started work to check and record collections stored at James Street with 865 new records added this period. In addition, they have edited and updated 1,242 existing records.

Military – we appointed an audit assistant to check the locations of military collections in store, confirming that objects are in the locations their records state and to create records for any objects not so far on Adlib. She has added 1,161 records this quarter.

Costume and textiles – 166 records added to Adlib for female dress accessories.

44. In addition 59,724 records have been edited/cleaned, including the adding of photographs, or cleaning out or correcting terms such as names, locations, etc. In particular the Science team have been working to clean up anomalies in records transferred from an access database which did not come over into Adlib in good condition and the Registrar and Collections management co-ordinator are cleaning records ready for printing off into accession registers, tidying terminology for consistency and spelling mistakes (archaeology and military) and linking images (social history).

Janet Barnes
Chief Executive
York Museums Trust
12 September 2011

Detailed Visitor Numbers

Visitor Numbers

12 months from April 2010 to March 2011

(excluding conference visitors)

	Actual	Last year	% Change
Castle Museum	307,241	290,148	+6%
York Art Gallery	231,351	166,307	+39%
York St Mary's	23,292	30,279	-23%
Yorkshire Museum	79,276	44,282	+79%
Grand Total	641,160	531,016	+21%

Notes:

Yorkshire Museum was closed from November 2009, until August 2010. York St Mary's was open from May in 2009, and from June in 2010.

Financial Stability

45. The statutory accounts show that YMT made a small surplus in 2010-11 and continues to be financially stable.
46. During 2011-12 the organisation is being restructured to ensure that it can deal with the loss of Renaissance in the Regions funding from April 2012 (£717k in 2011-12).
47. YMT has benefited from an average of £250k per annum in capital funding from CYC over the last 8 years. This has been a great help in securing matching funds from external bodies and enabling the investment programme to take place. There is no future commitment from CYC to continue this funding beyond 2011-12.
48. The current revenue funding agreement continues until April 2013; discussions are beginning regarding the next five year agreement.

Knowledge & Learning Figure

October 2010 - March 2011	Castle Museum	Yorkshire Museum *	York Art Gallery	Observatory	York St Mary's	Total all sites	Figures from April - Sep 2010
Visiting children in York school groups (Ages 0-16)		(including outreach workshops)		(Schools included with YM)			
• Nursery	366	28	87	0	0	481	29
• Primary	785	398	485	0	0	1,668	1,514
• Secondary	211	2	153	0	0	366	381
• Other	360	99	155	0	0	614	39
Total	1,722	527	880	0	0	3,129	1,963
Visiting children in non-York school groups (Ages 0-16)							
• Nursery	103	2	4	0	0	109	79
• Primary	3,294	1,593	400	0	0	5,287	6,252
• Secondary	1,943	227	275	0	0	2,445	5,300
• Other	1,253	436	557	50	0	2,296	1,360
Total	6,593	2,258	1,236	50	0	10,137	13,261
Student Educational visits HE + FE (Ages 17+)	15	38	40	0	0	93	31
Students on a general visit HE + FE (Ages 17+)	334	73	319	0	0	784	781
Events (Extra activities taking place on site for the general visitor)	23	3	23	0	0	53	101
Number of visitors to events	26,988	2,404	1,241	939	0	31,572	24,320
Outreach events (does not include outreach workshops)	1	4	0	0	0	5	15
Number users of outreach events	40	407	2,343	0	0	447	8,329*
Educational Activities (Workshops)	135	67	35	0	0	237	184
Informal Learning Groups on site (For example Territories etc...)	20	19	46	0	0	92	80
Users of informal Learning on site	3,991	752	511	89	0	5,343	8,024
Number of instances of teachers in contact with museums, excluding visits with school parties	35	12	6	0	0	53	38

* Includes Great Yorkshire Show.

Collections

October 2010 – March 2011

	Transactions	Objects	Notes
Acquisitions	18	77	<p>Archaeology - A Post Medieval clipper's hoard of shillings has been donated. A livery badge in the form of a cockerel is being acquired through the Treasure process; it was found by a metal detectorist near to the site of the Battle of Towton (1461).</p> <p>Art – Donations include two pancheons from the widow of Country potter Isaac Button who ran Soil Hill Pottery, West Yorkshire in the 1960s; a salt-glazed mug by Wally Keeler (1990s) acquired for handling; a work entitled 'Landscape' by Roger Fry (an influential art critic who organised Post-Impressionist exhibitions in London in 1910 and 1912). Eric and Jean Cass presented a sculpture by Maurice Jadot (1967-69) through the Contemporary Art Society; it will be displayed in Museum Gardens. A group called 'Conversation Jugs' which consists of two harvest jugs and an embroidered cloth by Alice Kettle and Alex McErlain, 2009 and a 'Portrait of Anna Wilmersdoerffer' by Alfred Wolmark, circa 1905 were acquired along with 12 pieces of Studio Pottery.</p> <p>History - Two cases of single records dating from the 1960s have been donated by the teenager who collected them; artists include Cliff</p>

			Richard, The Beatles, Cilla Black, Freddie and the Dreamers and the Rolling Stones. Science - 32 parasitic wasps have been donated; they have good associated field collection data, allowing potential for use in research projects.
Archaeological sites	3	0	Accession numbers were issued to Northern Archaeological Associates Ltd for work carried out at Sutton Howgrave Kirklington (Hambleton District), Wilton to Ebberston Relining (Ryedale District) and Holy Cross Church Swainby (Hambleton District).
Disposals	12	27	Art - Frames were transferred to Mike Howden, frame conservator, as their condition had deteriorated and they could not be associated with any works. Mike Howden will give them free of charge to public galleries and only charge for the conservation they require. A box of scraps of glass (small off-cuts of pale green machine made glass, probably Polish) was transferred. The material was of no use for display and of no historical interest, but took up valuable storage space. The material was very dirty and might have contained small amounts of lead dust which can be a hazard. The material was unlikely to be of interest to even a specialist glass museum and was offered to York Glaziers Trust who turned it down as the pieces were too small to be of any use. Rather than throw it away, the material was offered to

			<p>a glass student (Hannah Lovett) based in Manchester who would be doing a residency at the New School House Gallery in York; she specialises in recycling glass in her work.</p>
Loans In	12	64	<p>Art - Loans include 44 works for the 'Honest Pots' exhibition and two books to support 'Once Upon A Time'. 'The Procession to Calvary' by Pieter Brueghel the Younger is being displayed at York Art Gallery as part of a fundraising campaign to save the work for the National Trust. A number of contemporary works by John Stezaker, Jules George, Steve Dixon and Tom Price have been borrowed to compliment the re-opening of the Burton Gallery. The 50 piece canvas 'Bigger Trees Near Warter Or/Ou Peinture Sur Le Motif Pour Le Nouvel Age Post-Photographique' by David Hockney, 2007 is currently on display in the Main Gallery.</p> <p>Archaeology - A marble bust of the Roman Emperor Septimius Severus has been borrowed from the British Museum to mark the 1800th anniversary of his death in York.</p> <p>History - Chatsworth House has loaned a mirror advertising Terry's chocolate for display in Kirkgate.</p>
Loans Out	13	126	<p>Art - 15 ceramic pieces by Hans Coper have been transferred to the Museum of Modern Ceramic Art, Gifu as part of the Japanese tour. 'The Volunteers' by F.D. Hardy (1860) is currently on display at Wolverhampton Art Gallery in their exhibition 'The Cranbrook Colony: Fresh Perspectives'.</p>

History - 54 assorted items of retail packaging have been loaned to Prescott Museum for their exhibition 'Are You Being Served?' and two objects will be included in 'Sports Lab' an exhibition opening at Weston Park Museum, Sheffield in the New Year. 16 objects have been borrowed by the Captain Cook Memorial museum in Whitby for their exhibition 'Fish & Ships: A Journey Round the World at Captain Cook's Table' where they help to illustrate the stores carried by ships and the problems of preserving food and water over long voyages. Science - Natural England borrowed a punt gun for 'The Life and Times of Snowden Sights, one of Yorkshire's last great punt gunners' which marked the opening of the Lower Derwent Valley National Nature Reserve at Wheldrake. The Middlesbrough Meteorite has been on display at the Dorman Museum in Middlesbrough to celebrate the 300th anniversary of it falling to Earth.

Archaeology - A Viking sword is included in the exhibition 'Alcuin's Library: The Great Lost Library of Eighth-century York' at York Minster Library. Art - The Hans Coper exhibition continues to tour Japan and has transferred to Iwate Museum of Art. 'Christ Stilleth the Tempest' by John Martin has been loaned to the Laing Art Gallery in Newcastle, the first venue in a tour. Six ceramic pieces are on display at the New School House Gallery,

		<p>York in an exhibition of work by ceramicist Louisa Taylor who used the collections for her inspiration. 13 objects have been loaned to Wakefield Museum for its exhibition 'Sugar & Spice' illustrating the use of sugar and spices in elite consumption and medicine in the late medieval/early post-medieval periods.</p>
Conservation	5 14	<p>Art - Works have been conserved for inclusion in the exhibitions 'Honest Pots' and the Burton Gallery re-hang.</p> <p>History - A street piano has been conserved so that it is in working order.</p>

Fundraising

We have been successful in securing funds between October 2010 and March 2011 for the following:

Funding Body	Reason for Application/funds	Amount
Paul Mellon Centre for Studies in British Art	contribution towards the catalogue for the forthcoming William Etty exhibition	£5,000
Joseph Rowntree Fund/York CVS	To offer volunteering places to people, who because of health problems, may not otherwise have the chance to volunteer	£4,450
Arts Council England – Grants for the Arts	Art in Yorkshire, supported by Tate	£50,000
York Settlement Trust	Precious Cargo work with York St John University	£7,800
Friends of York Art Gallery	The purchase of Simon Periton's <i>The Anonymous Rose</i>	£2,800
V&A/MLA Purchase Grant Fund	The purchase of Simon Periton's <i>The Anonymous Rose</i>	£1,500
The Art Fund	The purchase of Merete Rasmussen's ceramic work <i>Yellow Form</i>	£673
Friends of York Art Gallery	The purchase of Merete Rasmussen's ceramic work <i>Yellow Form</i>	£573
V&A/MLA Purchase Grant Fund	The purchase of Merete Rasmussen's ceramic work <i>Yellow Form</i>	£473
Sylvia and Colin Shepherd Charitable Trust	Contribution towards the forthcoming William Etty exhibition	£500
Patricia & Donald Shepherd Charitable Trust	Contribution towards the forthcoming William Etty exhibition	£2,000
Arts Council England	Contribution towards Thirty Pieces of Silver installation	£9,950
	Total Funding	£85,719



Learning & Culture Overview & Scrutiny Committee**28 September
2011**

Report of the Director of Adults, Children & Education and the Director of Communities & Neighbourhoods

**2011/12 FIRST QUARTER FINANCIAL MONITORING REPORT –
LIFELONG LEARNING & CULTURE AND CHILDREN & YOUNG
PEOPLE'S SERVICES****Summary**

- 1 This report analyses the latest performance for 2011/12 and forecasts the outturn position by reference to the service plan and budgets for all of the relevant services falling under the responsibility of the Director of Adults, Children & Education and the Director of Communities & Neighbourhoods.

Financial Analysis

- 2 Communities & Neighbourhoods are predicting early financial pressures within Lifelong Learning & Culture of £176k. This is primarily due to a projected overspend within Arts and Culture Education (£187k) and is a result of the restructure going live from the beginning of the academic year and one off redundancy costs.
- 3 In order to mitigate the pressures, the directorate is limiting expenditure to a minimum, however it is unable to do so in all circumstances, for example where contractual obligations prohibit this. Service managers are also drawing up proposals, some of which may require a political decision and will therefore be brought before the appropriate committee when necessary.
- 4 There are a further £661k of net pressures within Children & Young People's budgets, made up of the following significant variations:
 - There has been an increase in the number of children under the care of the council in 2011/12 compared to the numbers being projected at the time the 2011/12 budget was set. This has put significant pressure on a number of social care budgets. In particular:

- The number of children in local foster placements has increased from 162 when the budget for 2011/12 was set to 175 currently creating a pressure of £209k.
 - The number of children in Independent Fostering Agency (IFA) placements is currently at 19 compared to 14 at the time the budget was set creating a pressure of £327k.
 - There are currently 25 Special Guardianship Orders in place compared with an average of 22 during 2010/11 creating a pressure of £47k.
 - An overspend of £100k is being projected on the external legal fees budget.
- The restructure of Early Years, Children's Centres & Extended Services is being implemented. An ongoing shortfall was reported in the recent report to the Cabinet Member approving the restructure. As the restructure is only being implemented part way through the year, the full saving will not be delivered in 2011/12. However, some additional one-off income available in 2011/12 can be used to offset some of this additional spend resulting in a net projected overspend of £115k.
 - An amount of grant (£200k) in excess of the amount required to fund the School Improvement Service for the first four months of 2011/12 (prior to the new restructure being implemented) was brought forward from 2010/11. This additional amount can now be used to offset the projected directorate overspend.

- 5 As well as a vacancy freeze and a moratorium on non essential expenditure, the directorate is also assessing 2012/13 savings proposals that could be brought forward in order to help bring the budget back in line by the end of the financial year.

Corporate Priorities

- 6 The information included in this report demonstrates progress on achieving the council's corporate strategy (2009-12) and the priorities set out within it.

Implications

- 7 The financial implications are covered within the main body of the report. There are no significant human resources, equalities, legal, information technology, property or crime & disorder implications arising from this report.

Risk Management

- 8 A number of budgets are under pressure. On going work within the directorates may identify some efficiency savings in services that could be used to offset these cost pressures before the end of the financial year. It will also be important to understand the level of investment needed to hit performance targets and meet rising demand for key statutory services. Managing within the approved budget for 2010/11 will be a challenge and both management teams will continue to review expenditure across their directorates.

Recommendations

- 9 As this report is for information only there are no specific recommendations.

Reason: To update the committee on the latest finance position for 2011/12.

Contact Details

Authors:

Richard Hartle
Head of Finance
Adults, Children & Education
Tel No. 554225

Patrick Looker
Head of Finance
Communities &
Neighbourhood Services
Tel No. 551633

Chief Officers Responsible for the report:

Peter Dwyer
Director of Adults, Children and Education

Sally Burns
Director of Communities & Neighbourhood Services

Report Approved

Date 16 September 2011

Specialist Implications Officer(s) None

Wards Affected: *List wards or tick box to indicate all*

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For further information please contact the author of the report

Background Papers

First finance and performance monitor for 2011/12, Cabinet 6 September 2011

Annexes

None



**Learning & Culture Overview & Scrutiny
Committee****28 September
2011**

Report of the Assistant Director, Governance & ITT

**Update on Implementation of Recommendations from Previously
Completed Scrutiny Review on Cultural Quarter****Summary**

1. This report provides Members with an update on the implementation of the outstanding recommendations arising from the previously completed scrutiny reviews which fall within the remit of this overview & scrutiny committee. All other completed reviews that fall within this committee's remit have previously been signed off as complete.

Background

2. Cultural Quarter Review
The topic was originally registered in early 2008 by Councillor Hogg to examine the 'Vision' developed in 2007 for a Cultural Quarter for York, linking the city centre with development sites in York North West. Councillor Hogg suggested using the 2007 'Vision' document to explore the relationship between the six areas of the quarter including pedestrian and vehicular movement, design, open spaces, a river crossing, performance areas, lighting, landscaping, cultural production, promotion and public art.
3. The aim of the vision was to generate substantially more external funding than that which was currently being achieved through an ad hoc approach. The 'Vision' document recognised that getting the link between the city centre and York North West right, would support and guide future city centre development.
4. In coming to a decision to review the topic, the Scrutiny Management Committee (SMC) agreed to set up an Ad-hoc scrutiny committee to carry it out as at that time, there was no standing scrutiny committee with an appropriate remit. SMC recognised certain key objectives and the following remit was agreed:

Aim

To contribute towards achieving a long-term direction for the area between the National Railway Museum (NRM), York Railway Station and the Minster, and to consider any positive and/or adverse effects on the city in doing so.

Objectives:

- i. To understand the Council's strategic approach, and that of its key partners, to the cultural design for the area.
 - ii. To contribute to a business plan for achieving the required funding for developing the area into a 'Cultural Quarter'
 - iii. To develop and establish some key principles, for guiding a collaborative approach to cultural development in the future, including connectivity to other areas of the city.
5. The recommendations arising from the review were approved by the Executive on 14 April 2009. This committee received an update report on the implementation of the approved recommendations in December 2009, and agreed to sign off recommendations 4, 6 & 8 as fully completed. This leaves the remaining recommendations outstanding and this report provides a further update on those outstanding recommendations – see Annex A.
6. Casual Play Review
In October 2009, this committee considered a possible scrutiny topic submitted by Cllr Looker (in relation to casual play opportunities for young children, with a focus on the city centre. In deciding to proceed with the review, Members agreed that it should include a comparison between a city centre area and a village location, and should focus on play opportunities (for children within the age range of 5-11 years) rather than just play equipment.
7. In coming to that decision, this Committee recognised certain key objectives and the following remit was agreed:

Aim

To participate in the consultation on the revisions to CYC's Play Policy, and carry out a comparison of the play opportunities for 5-13yr olds, within a number of residential areas/wards (one city centre, one suburban and one village)

Objectives:

- i. to understand the different types of provision suitable for each type of area

- ii. to assess the potential space within the identified areas/wards that could be utilised for play
 - ii. to recommend a strategy for the provision of suitable play opportunities within the identified areas
 - iii. To be consulted on the revisions to the Council's play policy and if appropriate, the Local Development Framework (LDF)
8. The recommendations arising from the review were approved by the Executive on 18 January 2011, and the first update on their implementation is given at Annex B.

Consultation

9. The Head of Arts & Culture has provided the update information contained within Annex A, and the Head of Play & Young People's Cultural Entitlement has provided the update information contained within Annex B. Both will be present at this meeting to answer any questions arising.

Options

10. Members may decide to sign off any individual recommendations where implementation has been completed, and can:
- a. request further updates and the attendance of the relevant officers at a future meeting to clarify any outstanding recommendations relating to the above reviews or;
 - b. agree to receive no further updates on those reviews

Corporate Strategy

11. The process of monitoring and ensuring the implementation of the approved recommendations arising from both these reviews, will contribute to making York a 'City of Culture' in line with the council's priority to:

'Inspire residents and visitors to free their creative talents and make York the most active city in the country, by providing high quality cultural and sporting activities for all'

12. In regard to the Casual Play review, it also supports the Council's aim to make York a 'Healthy City' by improving the provision of facilities for children and teenagers to participate in active play.

Implications

13. There are no known Financial, Human Resources, Equalities, Legal, ITT or Other implications connected to this report.

Risk Management

14. In compliance with the Council's risk management strategy, there are no known risks associated with this report.

Recommendations

15. Members are asked to note the contents of this report and agree which of the recommendations can be written off as fully implemented.

Reason: To raise awareness of those recommendations which have still to be implemented.

Contact Details

Author:

Melanie Carr
Scrutiny Officer
Scrutiny Services
01904 552063

Chief Officer Responsible for the report:

Andrew Docherty
Assistant Director, Governance & ITT
01904 55

Report Approved



Date

1 September 2011

Wards Affected:

All



For further information please contact the author of the report

Background Papers: None

Annex A – Update on Cultural Quarter Scrutiny Review

Annex B – Update on Casual Play Review

Update on Implementation of Approved Recommendations Arising From Cultural Quarter Scrutiny Review

Scrutiny Recommendation	Action Arising	Update on Implementation Dec 09	Update on Implementation 28 September 2011
<p>1 That City of York Council takes the lead in the comprehensive business plan and design masterplan for this area, especially in terms of implementing any changes to the public realm works, pedestrian links etc between the various investment areas.</p>	<p>That the Ad Hoc Scrutiny Committee report is input to the Local Development Framework Team for inclusion with the final submission document which is scheduled for public examination in 2010.</p>	<p>The findings of the Ad-Hoc Scrutiny Committee report were sent to the LDF Framework team and as a result the Cultural Quarter area has been identified as a key area of interest within the LDF and the City Centre Area Action Plan. Work on the City Centre Area Action Plan is being taken forward by the establishment of a new York Renaissance Team.</p>	<p>Local development framework is currently out to consultation with the Without Walls Strategic Partners.</p> <p>The city Centre Area Action Plan is currently being produced and will be going out to public consultation early 2012.</p>
<p>2 That, with the backing of partner organisations*, the Chief Executive of City of York Council opens negotiations with Yorkshire Forward & other appropriate public bodies with regard to funding the proposed cultural master plan for the city</p>	<p>That the Chief Executive and Leader include reference to the 'Cultural Quarter' in discussions with Yorkshire Forward and the Development of the Geographic</p>	<p>Through the discussions with Yorkshire Forward on the Geographic Programme for York support has been identified for specific projects within the Cultural Quarter but also for the production of</p>	<p>New City Beautiful, -A Vision for York has been produced and published.</p> <p>Actions under this are now being taken forward by City Strategy.</p>

Scrutiny Recommendation	Action Arising	Update on Implementation Dec 09	Update on Implementation 28 September 2011
<p>and seeking major investment for realising the opportunities available for improvements to the public realm and civic spaces.</p> <p>*Yorkshire Museums Trust, Rushbond PLC, York Theatre Royal, York Minster, National Railway Museum, Kings Manor (University of York), Visit York, York @ Large and appropriate departments within the local authority.</p>	<p>Programme for York, and that there is a clear reference document on plans for a Cultural Quarter.</p>	<p>an economic masterplan for the city. This work is being progressed through the Renaissance Team (with funding from English Heritage and Yorkshire Forward) and the Cultural Quarter area has been included as a focus within their brief. They will also be producing a design masterplan for the city centre.</p>	
<p>3 In view of the fact that development of the York North West site will create more traffic both vehicular and pedestrian, it is recommended that:</p> <p>i. substantial improvements are made to the area known as 'Marble Arch' (both road and pedestrian tunnels).</p> <p>ii. City of York Council should seek to agree a new</p>	<p>That the Scrutiny Report is included in the consultation process for the York North West Area Action Plan as part of the LDF work in this area.</p>	<p>Progress on finding a developer for York North West Area Action plan has been affected by the current economic climate. Within the current brief out to developers the Cultural Quarter concept is clearly indicated and the need for a new crossing of the river and improvements to Marble Arch detailed.</p>	<p>Difficult economic conditions continue and therefore the development team within the Council are considering other options for taking forward the York North West site.</p> <p>The brief for Marble Arch and the river crossing still remain within the development framework</p>

Scrutiny Recommendation	Action Arising	Update on Implementation Dec 09	Update on Implementation 28 September 2011
pedestrian / cycle river crossing (linking the National Railway Museum and Museum Gardens) as part of the York North West development plans.			but the team may consider a more phased or "parcelled" development programme for the site.
5 That the recommendations of the report commissioned by City of York Council to look at the future of York City Archives be fully implemented to ensure that the Archives are suitably funded and are presented as a key part of the 'Cultural Quarter' area.	That the Executive asks officers to establish a group to look at application for funding sources for the relocation of the Archives from the Art Gallery to the Central Library to involve the Chief Executive of the York Museums Trust.	A review of the LDF has been undertaken by York @ Large with responses made via the consultation process. York @ Large has considered the outcomes of the scrutiny and through is Cultural Quarter Sub group has taken the recommendations forward. In respect of the wider strategy for cultural development areas within the city this has been included in its workplan and the council is being urged to adopt the new Culture and Sports Planning toolkit	We have been successful in being awarded a Round One Pass and Development Grant for the Archives from the Heritage Lottery Fund. We will be submitting a Round 2 bid to the HLF in Spring 2012. This will allow the move of the Archives from their current site next to the Art Gallery to purpose built accommodation at York Explore. There will be a programme of heritage and archive related activity as part of the York800 activities in 2012.

Scrutiny Recommendation	Action Arising	Update on Implementation Dec 09	Update on Implementation 28 September 2011
		developed by CBE, MLA, Sports Council and Arts Council.	
7 That the boundary of the proposed 'Cultural Quarter' be used for investment purposes only. That a fixed boundary is not the most appropriate for a 'Cultural Quarter' in the long term and the position of a permeable boundary should, therefore, be revisited by York @ Large at a future date.	That the York @ Large board receives the report with a request that it responds to the Executive in the next 4 months.	York @ Large has agreed that the naming of the area needs more consideration, but without funding to undertake this exercise currently available recommends it that we continue to use the Cultural Quarter title as an effective working title. However any future business planning or feasibility consultation would need to consider appropriate branding.	York @ Large have agreed that Cultural Quarter boundary includes the campus facilities at York St John. York St John University have been a key partner in the UNESCO bid for Creative City of Media Arts status.
<p><u>Scrutiny Comments on Update Received 10 December 2009</u> That recommendations 4, 6 and 8 be written off as fully implemented, and a further update on the implementation of recommendations 1, 2, 3, 5 and 7 be provided at a future meeting.</p> <p><u>Scrutiny Comments on Update Received 28 September 2011</u></p>			

Update on Implementation of Approved Recommendations Arising From Casual Play Scrutiny Review

Approved Scrutiny Recommendation	Update on Implementation of Recommendations 28 Sept 2011
<p>The introduction of a pilot scheme, by working with the new Taking Play Forward Strategic Board to:</p> <ul style="list-style-type: none"> i. identify three diverse areas within the 'area based service delivery' pilot area which would benefit from such a scheme 	<ul style="list-style-type: none"> i. The Play Team have aligned this work with that of the Neighbourhood Working pilot that was launched in October 2010 in Acomb, Dringhouses and Woodthorpe; Holgate; Micklegate; Rural West and Westfield wards of the City. As part of this initiative, ward partnership board meetings were held in November 2010, which brought together ward councilors, council officers, and representatives of local organisations. At these meetings key priorities were identified for each of the 6 participating wards. A common theme that emerged from these meetings was young people, and a task group was set up to look at issues that affect them at a ward level.

ii. identify all the relevant parties from within the Council, external organisations, and from within the identified area of the City to participate in the scheme

ii. To establish whether the issue/priorities identified through the partnerships were the same as those of the young people, Change Champion events were set up. Change Champions are children and young people from schools within the selected wards. They consult with their peers to establish issues and concerns which they want to resolve or raise awareness of. The young people bring these along to a workshop style event to explore possible solutions. Also in attendance at the meeting/event are local councilors, council officers and other service providers who can assist in discussions in relation to possible solutions and available resources. The identification of solutions may also include the young people taking ideas away to work on through a school-based project. The Change Champions are supported by officers and the event is lead by young people trained in facilitation. These events have so far taken place in Micklegate and Westfield and Acomb wards. Play has been a key theme at these sessions.

<p>iii. draft a framework for the scheme for the Executive’s consideration.</p>	<p>iii. As a result of the Change Champion events, an action plan is produced which is then fed back into the relevant tasking groups (as there may be cross cutting themes) to ensure that young people's ideas and issues are recognised within service delivery planning and decision making. The overall aim of this approach is to ensure local solutions to community issues are developed in conjunction with young people and therefore are better informed to utilise resources more effectively. The Play Team will continue to align with the Neighbourhood approach which is due to be rolled out from October, to ensure play issues can be raised and addressed at a local level.</p>
<p>2. The encouragement of ward committees parish councils and residents’ associations to promote the value of outdoor play and take up any opportunities for encouraging community buy-in to play opportunities in their locality.</p>	<p>As the action plans are implemented and projects begin to take place at a local level, best practice will be captured through case studies as well a range of resource, which in turn can be shared with ward committee, parish councils and other stakeholders, including resident, to promote the benefits of play.</p>
<p><u>Scrutiny Comments on Update Received 28 September 2011</u></p>	

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Learning & Culture Overview & Scrutiny Committee Work Plan 2011-12

Meeting Date	Work Programme
21 June 2011 @ 5pm	<ol style="list-style-type: none"> 1. Introduction to Committee Remit & Terms of Reference 2. Presentations by Assistant Directors on ongoing work within directorates & future planned work 3. Report on Draft Workplan for 2011-12
3 August 2011 @ 5pm (TBC)	<ol style="list-style-type: none"> 1. Attendance of Relevant Executive Members 2. York Theatre Royal – Service Level Agreement Performance Update Report & Briefing on Renewal of Contract in April 2012 (Liz Wilson to attend) 3. Workplan
28 Sept 2011 @ 5pm	<ol style="list-style-type: none"> 1. York Museums Trust Partnership Delivery Plan – Performance Update Report & Renewal of Partnership Delivery Plan for 2013-18 (Janet Barnes & Keith Bartlett to be invited to attend) 2. First Quarter Finance & Performance Monitoring Report 3. Presentation on Demographics in York Primary Schools 4. Update Report on implementation of recommendations arising from previously completed reviews - Cultural Quarter & Casual Play 5. Workplan
11 October 2011 @ 6pm	Tour of Theatre Royal & De Grey Buildings followed by performance of '40 Years On'
2 November 2011 @ 5pm	1. Demographics Scrutiny Review - Scoping/Interim Report
7 Dec 2011 @ 5pm	<ol style="list-style-type: none"> 1. Second Quarter Finance & Performance Monitoring Report 2. Presentation on Corporate Parenting 3. Workplan
25 Jan 2012 @ 5pm	<ol style="list-style-type: none"> 1. Attendance of Chair of York@Large & Chair of Learning City 2. York Theatre Royal – Service Level Agreement Performance Update Report 3. Workplan

21 March 2012	1. Third Quarter Finance & Performance Monitoring Report 2. Presentation on Managing Public Parks 3. Workplan